



Check the equipment, fluid, power, ramp, people, and current documents before winter arrives. A cart can look ready while a fluid, power, training, document, or maintenance gap is still open. This is a planning list, not a substitute for the current manuals.

OPERATION / LOCATION	UNIT / MODEL	DATE	CHECKED BY
☐ 01 Owner Name the person leading winter preparation and a backup.			
☐ 02 Equipment Identify each unit, find its manual, and look over the tank, pump, hose, fittings, nozzle, controls, power, heater, and wheels.			
☐ 03 Function Test the equipment as directed by its manual and resolve any problems before the first winter event.			
☐ 04 Fluid Confirm the exact product, quantity, condition, storage, and reorder point. Do not rely on color alone.			
☐ 05 Heat and power Check the power or fuel supply at the real operating location. Allow realistic time for charging, cold starts, or fluid warm-up.			
☐ 06 Spares and support Stock the parts, tools, spill supplies, and contact information you are likely to need.			
☐ 07 Ramp and storage Walk the route, check lighting and footing, and plan the cart position and hose path. Do not improvise access.			
☐ 08 People Confirm who is trained and who handles each part of the job before the weather turns.			
☐ 09 Information Replace old manuals, product sheets, contact lists, and winter notes.			
☐ 10 Reset after use Put the cart, hose, fluid, and supplies back in order. Charge or refuel, restock, and write down any problem while it is still fresh.			

WHAT STILL NEEDS ATTENTION		
OPEN ITEM	OWNER	DUE

RESOLVE BEFORE WINTER IF

- You cannot identify the cart, fluid, or manual.
- Equipment is damaged, leaking, altered, or does not work normally.
- Fluid is damaged, unlabeled, expired, contaminated, or questionable.
- The site lacks needed power, heat, reach, lighting, spill supplies, or trained people.
- The plan depends on improvised access, fittings, mixing, or repairs.